

THE WEST COAST REGIONAL COUNCIL
MINUTES OF THE ANNUAL MEETING OF THE
WAITANGITAONA RATING DISTRICT
HELD AT THE WHATAROA COMMUNITY HALL
ON 16 OCTOBER 2008, COMMENCING AT 10.27 AM.

PRESENT

W. Nolan, Dale Straight

IN ATTENDANCE

West Coast Regional Council

B. Chinn, (Councillor), D. Davidson (Councillor)

S. Moran, W. Moen, T. Jellyman (Staff)

APOLOGIES

P. Northcroft, K. Straight, G. Purcell

W. Nolan / K. Straight - Carried

BUSINESS

D. Davidson opened the meeting and welcomed those present.

He introduced himself and the Council staff.

Moved: ***"That the minutes of the previous Annual General Meeting held on 19 September 2007, be adopted as a true and correct record of that meeting."***

D. Straight / W. Nolan - Carried

MATTERS ARISING

W. Nolan advised that D. Nolan was present at last year's meeting. There is was also a typographical error in last year's minutes with V. Northcroft listed twice.

P. Northcroft was not present at last year's meeting.

W. Nolan drew attention to the annual lease fee of \$6,500.

FINANCIAL MINUTES

W. Moen presented the financial statements for the financial period ending 30 June 2008. This left the account with a current credit balance of approximately \$181,666.86 with the present rate strike of \$15,000 due the balance will be close to \$200,000. W. Nolan drew attention to the fee charged for W. Moen's staff time. W. Moen clarified that his time spent on drawing up contracts, coordinating surveying and design work and attending meetings.

W. Nolan asked if Transit's contributions to the design and survey costs to the rating district account should be incorporated into the financial report. W. Moen agreed to supply these figures and incorporate them in next year's report. S. Moran advised these figures would be better identified if they were in the works report rather than the financials.

Moved: ***"That the financial report for the 2007 / 2008 year be adopted".***

D. Straight / W. Nolan - Carried

MATTERS ARISING

There were no matters arising.

WORKS REPORT

W. Moen presented the detailed works report, which covered the 12-month period; 1 July 2007 to 30 June 2008.

W. Moen advised that he and W. Nolan carried out an inspection on 12 August 2008. W. Moen advised that \$12,000 has been allowed for unforeseen maintenance work. The total for projected works is \$23,200.

W. Nolan drew attention to the \$16,000 worth of rock that is stockpiled and asked why isn't it carried forward on the financial statement. S. Moran advised that this is not a financial transaction and therefore not included in the report which is a receipts and payments report. W. Moen advised that this figure is listed in the asset management plan as a stockpile.

RECOMMENDATION

- 1. That the Works Report covering the 2007 / 2008 financial year be adopted.***
- 2. That the 2008 / 2009 works proposals be approved.***

W. Nolan / D. Straight – Carried

ELECTION OF OFFICERS

D. Straight stated that K. Straight has requested to be removed from the committee as he is now based at Fox Glacier.

Moved: ***"That the D. Straight takes the place of K. Straight on the committee for the 2008 / 2009 financial year."***

W. Nolan / D. Straight - Carried

Moved: ***"That the present committee, namely:***

P. Northcroft

W. Nolan

G. Purcell

D. Bowater

D. Straight

be retained as the committee for the 2008 / 2009 financial year."

W. Nolan / D. Straight- Carried

Moved: ***"That W. Nolan be re-elected as the spokesperson for the 2008 / 2009 financial year."***

D. Straight / W. Nolan - Carried

RATES 2009 / 2010

W. Moen advised that in view of the extent reserve in the account that the rate strike remains at \$15,000. He stated that this figure does not take into account any future works that may arise or works as a result of the cross section report.

Cross Section Report

W. Nolan stated that the cross section report relates to the rate strike therefore it should be discussed before setting the rate. W. Moen reported that the survey and design work has been done. It shows that 60% of the bank is under a minimum standard. W. Moen advised that to bring the bank up to a reasonable standard, it needs to be raised. S. Moran advised that it currently meets what it was constructed for but there are low spots that need to be topped up. The Building Act states that protection from a 1 in 50 year flood event is

required. The current bank does not meet this requirement. W. Moen advised that if the rating district is going to be looking at any major works then the rate strike would need to be upped to cover the costs.

W. Nolan spoke of changes in the river, places where the river is cutting in and also the amount of gravel that is coming down. W. Moen advised that this area is a weak spot in the scheme. He advised that if cross sections were done in this area it would cost between \$2,000 - \$5,000. S. Moran stated that due to significant delay in Transit getting the cross sections done Chris Coll was contracted for this work.

W. Nolan asked if the information from cross section work done previously by Transit could be incorporated in with this report. W. Moen agreed that this could be done.

W. Moen displayed and explained cross section reports to the meeting. He advised that there are only five cross sections done and more are required. S. Moran advised the meeting how best to progress the works, suggesting that it is done in steps with the first step being additional cross sections. It was agreed that the rate strike would be increased to accommodate the costs for the cross section analysis work.

RECOMMENDATION

"That the rate strike for the 2009 / 2010 financial Year is increased to \$20,000 (GST Excl)."

W. Nolan / D. Straight – Carried

"That the work done by the surveyors to compare the cross sections be incorporated in the works report subject to confirmation of costs."

W. Nolan / D. Straight – Carried

GENERAL BUSINESS

S. Moran asked the meeting if they are happy to rearrange the meeting time. This would work in with meetings held further south. The meeting agreed to change the time of the meeting from the morning to the afternoon.

There being no further business, the meeting closed at 11.15 am.